

To,

Date: ____ / ____ / 20____

**The Principal,
Marathwada Mitra Mandal's
School Of interior Design,
302/A, Deccan Gymkhana
Pune – 411 004.**

Subject: Application for College Leaving Certificate.

Respected Sir / Madam,

I request you to kindly issue me a College Leaving Certificate, My details are as follows:

Name of Student: _____

Contact Number: _____

Enrolment Number: _____ (Refer Mark sheet)

Place of Birth: _____

Date of Birth: ____/____/____ (dd/mm/yyyy)

Last School/ Inst.: _____

Date of Admission: ____/____/____ (dd/mm/yyyy)

Application Submitted Date: ____/____/____ (dd/mm/yyyy)

Signature of Student: _____

Vice Principal

Principal

Note: Please Attach Photocopy of Last Exam Mark sheet / Passing Certificate.